



Springfield Black Tie, Inc. is Southwest Missouri's premier fundraising event benefitting local and state-wide charities serving the LGBT+ community in Springfield and southwest Missouri, and has grown over the past thirteen years, providing over \$650,000 to non-profit organizations in the southwest Missouri region. To ensure equity for a diverse group of viable organizations, we will receive applications to be considered as beneficiaries of the 2017 Springfield Black Tie event.

Completed packets must be returned to Springfield Black Tie at the following address by **August 31, 2017**:

**Submission of an application does not guarantee an award of funds.**

**Springfield Black Tie, Inc.  
P.O. Box 2501-306  
Springfield, MO 65801**

This application is also available online at [www.springfieldblacktie.org](http://www.springfieldblacktie.org)

**To qualify for consideration we respectfully request applicant organizations comply with the following:**

1. provide service to the LGBT+ Community in Springfield and/or southwest Missouri.
2. use a majority of funds received from Springfield Black Tie, Inc. for the benefit of the LGBT+ community in Springfield and/or southwest Missouri.
3. hold a current federal tax exemption status as determined by the IRS. Please submit copy of current federal tax exemption status.
4. submit a Balance Sheet, a Profit and Loss Statement and IRS Form 990 (if applicable) for your most recent fiscal year-end.
5. submit a copy of your current by-laws and a complete list of your Board of Directors.
6. tell us the official mission statement of your organization.

**Please develop and submit a separate narrative document which provides the following information.**

Please Note: Completeness and thoroughness of answers and information contained within the application packet can affect your award.

1. Name of organization
2. Address
3. Telephone Number
4. Director's name and email address
5. Website address and organizational social media links (Facebook, Twitter, etc)



### **LGBT+ community involvement and use of funds**

1. Describe the organization's LGBT+ initiatives during 2015, 2016, and 2017.
2. Provide the amount of distributed funds from the organization for LGBT+ services within the community during 2016 and 2017.

### **Support from Springfield Black Tie, Inc. in 2017, impact and accountability**

1. Amount of funds requested from Springfield Black Tie, Inc. in 2017?
2. Provide general outline of how the funds from Springfield Black Tie will be used.
3. What are short and long-term goals for specific use of the grant?
4. Describe staffing, paid and/or volunteer, to achieve goals and objectives of the proposed grant.
5. Describe how prior funds from Springfield Black Tie have been spent in 2015 and 2016, and assess the impact of the use of those funds within the regional LGBT+ community.

**If your organization is selected as a Springfield Black Tie beneficiary in 2017, how will you help us expand in 2018?** Please give specific examples of resources you would be willing to share to assist Springfield Black Tie in our growth in 2018.

### **Organization history and regional impact:**

1. Describe how and when your organization was founded, and the circumstances surrounding the inception of the organization.
2. Describe your organization's governance and leadership structure for future sustainability of your mission.
3. Describe your organization's impact on the regional LGBT+ community and/or provide testimonials from individuals whose lives have been positively impacted by your organization's work.

### **Annual budget and history with Springfield Black Tie**

1. What is your organization's annual budget?
2. Describe the various resources for income and detail specifically what your organization has done to raise funds for itself in the past three years.
3. Has the organization been a beneficiary of Springfield Black Tie, Inc. in previous years?
4. What percentage of the organization's operating income has Springfield Black Tie provided in 2015 and 2016?

Springfield Black Tie, Inc. is a qualified 501(c)(3) charity under IRS code. Contributions made to Springfield Black Tie, Inc. are tax deductible under section 170 of the Code and bequests, devises, transfers or gifts are qualified as tax deductible under section 2055, 2106 or 2522 of the Code.