



Springfield Black Tie, Inc. is Southwest Missouri's premier fundraising event benefitting local and state-wide charities serving the LGBT+ community in Springfield and southwest Missouri, and has grown over the past seventeen years, providing over \$1 million to non-profit organizations in the southwest Missouri region. To ensure equity for a diverse group of viable organizations, we will receive applications to be considered as beneficiaries of the 2020 Springfield Black Tie event.

**Complete applications and requested materials MUST be submitted online through the Community Foundation of the Ozarks (CFO) website at [www.cfozarks.org](http://www.cfozarks.org).** Potential applicants who may be new to CFO's platform may set up a profile in the Grant Interface system prior to the opening of the grant application cycle by following the instructions [HERE](#).

**The 2020 Grant Application cycle will be open Friday, October 9 and will close at 11:45 PM on Monday, October 26, 2020. *\*\*Submission of an application does not guarantee an award of funds.\*\****

An independent grant review committee has been appointed to review and score applications using a Likert scale. Final award determinations will be made AFTER the 2020 Springfield Black Tie virtual fundraising gala on Saturday, November 14. CFO will notify all applicants of their award determination and will communicate grant award terms and conditions which will include two reporting periods at six-month intervals.

Below is an overview of the documentation and information that likely will be requested in the CFO grant application. *These items are subject to change prior to the application going live.*

**To qualify for consideration, we respectfully request applicant organizations comply with the following:**

1. Provide service to the LGBT+ Community in Springfield and/or Southwest Missouri.
2. Use a majority of funds received from Springfield Black Tie, Inc. for the benefit of the LGBT+ community in Springfield and/or Southwest Missouri.
3. Hold a current federal tax exemption status as determined by the IRS. Please submit copy of current federal tax exemption status.
4. Submit a Balance Sheet, a Profit and Loss Statement, and IRS Form 990 (if applicable) for your most recent fiscal year-end.
5. Submit a copy of your current by-laws and a complete list of your Board of Directors.
6. Tell us the official mission statement of your organization.

**Please develop and submit narratives which provides the following information.**

Please Note: Completeness and thoroughness of answers and information contained within the application packet can affect your award.

1. Name of organization
2. Address
3. Telephone Number
4. Director's name and email address or Board Chair/President if no employees
5. Website address and organizational social media links (Facebook, Twitter, etc)



### **LGBT+ community involvement and use of funds**

1. Describe the organization's LGBT+ initiatives during 2018, 2019, and 2020.
2. Provide the amount of funds dedicated from your organization for LGBT+ services within the community during 2018 and 2019.

### **Support from Springfield Black Tie, Inc. in 2020, impact and accountability**

1. Amount of funds requested from Springfield Black Tie, Inc. this grant cycle.
2. Provide general outline of how the funds from Springfield Black Tie will be used.
3. What are short and long-term goals for specific use of the grant?
4. Describe staffing, paid and/or volunteer, to achieve goals and objectives of the proposed grant.
5. Describe how prior funds from Springfield Black Tie have been spent in 2019 and 2020 (to-date), and assess the impact of the use of those funds within the regional LGBT+ community.

**If your organization is selected as a Springfield Black Tie beneficiary in 2020, how will you help us expand in 2021?** Please give specific examples of resources you would be willing to share to assist Springfield Black Tie in our growth in 2021.

### **Organization history and regional impact:**

1. Describe how and when your organization was founded, and the circumstances surrounding the inception of the organization.
2. Describe your organization's governance and leadership structure for future sustainability of your mission.
3. Describe your organization's impact on the regional LGBT+ community and/or provide testimonials from individuals whose lives have been positively impacted by your organization's work.

### **Annual budget and history with Springfield Black Tie**

1. What is your organization's annual budget?
2. Describe the various resources for income and detail specifically what your organization has done to raise funds for itself in the past three years.
3. Has the organization been a beneficiary of Springfield Black Tie, Inc. in previous years?
4. What percentage of the organization's operating income has Springfield Black Tie provided in 2018 and 2019?

Springfield Black Tie, Inc. is a qualified 501(c)(3) charity under IRS code. Contributions made to Springfield Black Tie, Inc. are tax deductible under section 170 of the Code and bequests, devises, transfers or gifts are qualified as tax deductible under section 2055, 2106 or 2522 of the Code.